

Auckland Region

Current Council Vacancies

As At 10 March 2010



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AUCKLAND CITY COUNCIL

JOB TITLE	PROGRAMME OFFICER – INVESTMENT ATTRACTION
REFERENCE	5905
DESCRIPTION	<p>The programme officer role focuses on servicing a portfolio of sponsorship agreements, working within clearly identified parameters. Utilising your commercial acumen, you will manage the day to day relationships with the sponsors of the events council owns. Remaining calm under pressure, you are able to balance the needs of council and the sponsor, for mutual benefit and maximum value.</p> <p>A background in sponsorship, brand management, marketing or events is preferable, supported by a tertiary qualification. Knowledge of the Auckland events industry is highly desirable.</p>
TERM	Fixed term or Secondment until October 2010
APPLICATION CLOSES	14 March 2010
CONTACT	<i>For more information, or to apply for this role please contact Kate Offord at 09 354 8730 or email kate.offord@aucklandcity.govt.nz</i>

JOB TITLE	PROGRAMME COORDINATOR – EVENT SPONSORSHIP
REFERENCE	5902
DESCRIPTION	<p>The programme coordinator role will work closely with both the investment attraction and event sponsorship teams. In essence, this role will be the glue of the team, providing high-level administrative and project support to ensure agreed outcomes are achieved.</p> <p>A background in events, sponsorship or marketing is preferred. Outstanding attention to detail and superb time management skills with a hint of creativity are a must for this role.</p>
TERM	Fixed term or Secondment until October 2010
APPLICATION CLOSES	14 March 2010
CONTACT	<i>For more information, or to apply for this role please contact Kate Offord at 09 354 8730 or email kate.offord@aucklandcity.govt.nz</i>

JOB TITLE	ASSISTANT PLANNER (CITY PLANNING)
REFERENCE	5302
DESCRIPTION	<p>Do you want to be at the heart of the action?</p> <p>As newly qualified grad or someone starting out in their planning career come to the heart of the action and gain some solid experience.</p> <p>You'll liaise with a wide variety of people including members of the general public, developers, architects, planners, other professional advisers, and councillors, both face to face, over the phone and at public meetings. You will be using your professional expertise for diverse work ranging from precinct plans and policy development to negotiating on the councils behalf. This is a great opportunity to further your skills.</p>
TERM	Fixed term until October 2010
APPLICATION CLOSES	16 March 2010
CONTACT	<i>For more information, or to apply for this role please contact Jenny Martin at 09 307 7580 or email jenny.martin@aucklandcity.govt.nz</i>

JOB TITLE	PLANNERS ACE (MULTIPLE VACANCIES, ALL LEVELS CONSIDERED)
REFERENCE	5579
DESCRIPTION	<p>Planning a new direction on your career path</p> <p>Then take a walk with us, there's heaps of exciting plans in place for Auckland City and our Resource Consents team are right in the thick of it!</p> <p>As the busiest Resource Consent's team in New Zealand no two days are ever the same, we offer you a challenging and diverse caseload along with a fun and supportive team.</p> <p>As an experienced Planner there are few roles in New Zealand, which will expose you to such a variety of work and level of technical expertise you'll develop. There will also be unique opportunities to be involved in the review of the Isthmus District Plan in partnership with Council's policy team.</p>
TERM	Fixed term until October 2010
APPLICATION CLOSES	14 March 2010
CONTACT	<i>For more information, or to apply for this role please contact Jenny Martin at 09 307 7580 or email jenny.martin@aucklandcity.govt.nz</i>

JOB TITLE	SENIOR SPATIAL ANALYST
REFERENCE	5759
DESCRIPTION	<p>A great secondment opportunity!!</p> <p>The Spatial Centre is looking for a Senior Spatial Analyst to take a lead in providing professional geospatial services. You must be a team player, someone who is willing to learn, who relishes a challenge and who is happy to share their knowledge and experience with colleagues. You'll be the type of person to think outside the square to solve a problem, be happy to use your initiative and challenge the way things are done if you can identify a better way to achieve our goals.</p>
TERM	Fixed term until October 2010
APPLICATION CLOSES	15 March 2010
CONTACT	<i>For more information, or to apply for this role please contact Jenny Martin at 09 307 7580 or email jenny.martin@aucklandcity.govt.nz</i>

AUCKLAND REGIONAL COUNCIL

JOB TITLE	CONSENT & COMPLIANCE OFFICER
REFERENCE	50002851
DESCRIPTION	<p>We are seeking a person with experience in civil engineering, natural science and/or resource planning preferably with a background in stormwater or erosion control. As a Consent and Compliance Officer you will relish the opportunity to be part of the team focussing on water quality in the Auckland region and ensure that development enhances our environment.</p> <p>The focus of this role is to preserve and enhance the water quality of the region's stream, estuaries and harbours by ensuring development is undertaken in accordance with best practice for environmental management by consent processing, compliance monitoring and complaint investigation.</p>
TERM	Fixed term/Secondment
APPLICATION CLOSES	12 March 2010
CONTACT	Roger Bannister, roger.bannister@arc.govt.nz 366 2000 x 8120

JOB TITLE	SENIOR STORMWATER & SEDIMENT OFFICER
REFERENCE	50005825
DESCRIPTION	<p>This senior position contributes to outcomes of the Stormwater and Sediment team aimed at achieving sustainable management of the region's natural resources. This position will be responsible for a wide range of specialised duties including technically challenging consent processing, compliance monitoring, and complaint investigation. You will also be confident providing advice to internal and external customers, including elected members and hearing commissioners as well as contributing to our public education programmes. Reporting to the Manager, Stormwater and Sediment, your role will be varied, busy and challenging.</p>
TERM	Fixed term/Secondment
APPLICATION CLOSES	12 March 2010
CONTACT	Roger Bannister, roger.bannister@arc.govt.nz 366 2000 x 8120

JOB TITLE	TEAM LEADER COLLECTIONS
REFERENCE	50009810
DESCRIPTION	<p>As a qualified horticulturist, not only will we be looking to you to ensure that horticultural displays are consistently presented to high standards, but also to create that all important connection between people and plants.</p> <p>In your role as a team leader of Plant Collections you'll not only contribute to making our gardens more aesthetically appealing, you'll also increase the diversity of our plants, and raise the bar for horticultural excellence. You'll lead a skilled 6-person team, working closely together towards a common goal, and generally creating a very positive dynamic. Your people skills don't stop there, though, because you will also need to foster strong relationships with our Botanic Gardens supporters which include volunteers, gardeners and others involved in the horticultural industry</p>
TERM	Permanent
APPLICATION CLOSES	TBA
CONTACT	Brooke Stark, brooke.stark@arc.govt.nz 021303 963



AUCKLAND REGIONAL TRANSPORT AUTHORITY

NO CURRENT VACANCIES



ENTERPRISING MANUKAU

JOB TITLE	EVENTS & PUBLIC RELATIONS MANAGER
REFERENCE	EM 1002
DESCRIPTION	<p>We are seeking a part time marketer to join the team at Enterprising Manukau for a short term contract until the end of June. Enterprising Manukau is an Economic Development Agency providing services to business in the Manukau region. Situated in the Manukau CBD, our office is modern, spacious, and close to all amenities.</p> <p>The successful applicant will be working with the Events & Public Relations Manager to promote to local businesses the positive effects of the annual business excellence awards - a most prestigious business event in the Auckland calendar.</p> <p>The successful candidate will preferably have</p> <ul style="list-style-type: none"> • significant experience in marketing and sales of a premier recognition programme • highly developed interpersonal and communication skills • good understanding of business ownership or management, preferably having held a senior sales or management role • CRM experience • exceptional ability to work within a team • relevant tertiary qualification. <p>Hours of work will be negotiable with the successful candidate.</p> <p>Your interest in this position will be welcome.</p>
TERM	Fixed Term Contract to 30 June 2010
APPLICATION CLOSES	12 March 2010
CONTACT	<i>Richard Reid. 09 262 7321 richard.reid@em.org.nz</i>



FRANKLIN DISTRICT COUNCIL

NO CURRENT VACANCIES



Te Kaunihera o
MANUKAU
City Council

MANUKAU CITY COUNCIL

JOB TITLE	LIBRARY ASSISTANT – MANGERE EAST LIBRARY
REFERENCE	4557
DESCRIPTION	We are seeking an enthusiastic and motivated person to join our team in this part time 7 hours Mondays and Thursday evenings. The ability to provide excellent customer service, develop rapport with teenagers and young people is essential, along with the ability to work as part of a team. Applicants should be confident communicators and comfortable using a computer.
TERM	Permanent
APPLICATION CLOSURES	Friday 19 March 2010
CONTACT	For more information please contact Lesley Graham 262 8900 extn 8877 or Lesley.Graham@manukau.govt.nz . Alternatively you can apply directly to jobs@manukau.govt.nz quoting the vacancy number in the subject line of your email. Please note all vacancies close at 12.00 noon.

JOB TITLE	HEALTHY CITY ADVISOR
REFERENCE	4558
DESCRIPTION	The role of Healthy City Advisor makes an important contribution to improving social wellbeing outcomes for Manukau residents. You will help shape and influence healthy public policy for the future. The work programme for this position is guided by the signatories to the Manukau City Healthy City Charter. Key responsibilities for the role include, developing and maintaining effective relationships with a diverse group of stakeholders from the community, voluntary sector, Council and Government agencies; and combining strategic analysis with a varied range of perspectives to develop social planning responses designed to improve social wellbeing. An aptitude for critical thinking and strong analytical skills are essential for this role. The ability to work in a partnering model developing positive relationships with all stakeholder groups is crucial. An understanding of a Public Health approach and the interrelationships between social, cultural, environmental and economic wellbeing would be advantageous.
TERM	Secondment/fixed term to 31 October 2010
APPLICATION CLOSURES	Friday 12 March 2010
CONTACT	For more information please contact Lesley Graham 262 8900 extn 8877 or Lesley.Graham@manukau.govt.nz . Alternatively you can apply directly to jobs@manukau.govt.nz quoting the vacancy number in the subject line of your email. Please note all vacancies close at 12.00 noon.

JOB TITLE	CUSTOMER SERVICE ADVISOR – BOTANY LIBRARY
REFERENCE	4559
DESCRIPTION	Come and join the team at the award winning Botany Library, in the heart of the Botany town centre. We need a fun, dynamic, motivated, IT savvy Customer Service Advisor who has a positive attitude, excellent customer service and lots of initiative.
TERM	Permanent This is a part-time position, 22 hours per week, Monday, Tuesday, Friday and Saturday.
APPLICATION CLOSES	Friday 19 March 2010
CONTACT	For more information please contact Lesley Graham 262 8900 extn 8877 or Lesley.Graham@manukau.govt.nz . Alternatively you can apply directly to jobs@manukau.govt.nz quoting the vacancy number in the subject line of your email. Please note all vacancies close at 12.00 noon.



MANUKAU BUILDING CONSULTANTS

NO CURRENT VACANCIES



MANUKAU LEISURE SERVICES

JOB TITLE	RECREATION PROGRAMMER
REFERENCE	201021
DESCRIPTION	<p>Inspiring active, vibrant communities, we are looking for an experienced and passionate Recreation Programmer to deliver a variety of sport and recreation programmes at the Manurewa Recreation Centre.</p> <p>Experience in administration and good organisational skills are required, as is a current First Aid Certificate, full clean drivers licence and a relevant recognised qualification in sports and recreation. Experience in basketball and gymnastics would be an advantage.</p>
TERM	Fixed Term – 31 October 10
APPLICATION CLOSES	12 Mar 2010
CONTACT	jobs@manukauleisure.co.nz or Phone Natasha King on 262 5960 extn 8822



MANUKAU WATER

NO CURRENT VACANCIES



METROWATER

NO CURRENT VACANCIES



NORTH SHORE CITY COUNCIL

JOB TITLE	AQUATIC COORDINATOR
REFERENCE	93
DESCRIPTION	<p>North Shore Leisure seeks a switched-on individual to coordinate staff who are involved in our full range of exciting aquatic activities such as swim school, life guarding, water polo and PADI Dive, at all North Shore Leisure sites.</p> <p>The Coordinator will maintain a high standard of customer service, monitor and evaluate team members and systems, engender a positive team environment and develop programmes that ensure all staff are fully trained and experienced in their areas of expertise.</p> <p>Sound judgement, cultural awareness, analytical ability and a focus on quality is required. A relevant tertiary qualification with proven experience in the leisure industry and knowledge of aquatic activities and associated plants and systems is preferable.</p>
TERM	Permanent
APPLICATION CLOSES	17 March 2010
CONTACT	Call Rose Taylor on (09) 486 8484 for more information or apply online at www.northshorecity.govt.nz



PAPAKURA DISTRICT COUNCIL

NO CURRENT VACANCIES



RODNEY DISTRICT COUNCIL

NO CURRENT VACANCIES



WAITAKERE CITY COUNCIL

JOB TITLE	LIFEGUARDS
DESCRIPTION	<p>The West Wave Aquatic & Recreation Centre is a premier aquatic entertainment and competition facility in Waitakere City. We are currently seeking a conscientious, reliable, customer focused team member to join our lifeguards and assist in maintaining customer safety and enjoyment of our aquatic centre as well as assisting with water treatment and cleaning.</p> <p>Preferably you will possess a current National Lifeguard Award (Pools) and have previous lifeguard experience, as well as a current recognised First Aid qualification.</p>
TERM	This is a part time permanent role. A secondment may be considered.
APPLICATION CLOSES	16 March 2010
CONTACT	For more information on these roles please email Charmaine.wright@waitakere.govt.nz or telephone 8368000 extn 8894

JOB TITLE	LIFEGUARDS
DESCRIPTION	<p>The West Wave Aquatic & Recreation Centre is a premier aquatic entertainment and competition facility in Waitakere City. We are currently seeking a conscientious, reliable, customer focused team member to join our lifeguards and assist in maintaining customer safety and enjoyment of our aquatic centre as well as assisting with water treatment and cleaning.</p> <p>Preferably you will possess a current National Lifeguard Award (Pools) and have previous lifeguard experience, as well as a current recognised First Aid qualification.</p>
TERM	This is a casual position.
APPLICATION CLOSES	16 March 2010
CONTACT	For more information on these roles please email Charmaine.wright@waitakere.govt.nz or telephone 8368000 extn 8894

JOB TITLE	STRATEGIC PARTNERSHIPS ADVISOR - DISABILITY
DESCRIPTION	<p>Do you have significant experience of working in the disability sector? Are you well versed with the issues? Can you share your knowledge with colleagues and external stakeholders to get their buy in for what needs to be done?</p> <p>If you answered yes to these questions, then Waitakere City Council's Strategic Partnerships Advisor: Disability position could be your next position of influence. This part time (20 hours/week) role offers you the opportunity to take the Disability Strategic Action Plan for Waitakere into the implementation phase. You will strengthen the organisational and community capacity that's required to sustain the Plan in the upcoming Auckland Council context. If this sounds like you, then take the next step and apply today.</p>
TERM	This is a permanent part time role. A secondment may be considered
APPLICATION CLOSES	21 March 2010
CONTACT	For more information on these roles please email Charmaine.wright@waitakere.govt.nz or telephone 8368000 extn 8894



WATERCARE SERVICES LIMITED

Job advertisements for the Tier 3 roles at Watercare have now been released. These advertisements have been sent to Council & LNO HR contacts and should be on your company intranet or notice boards. Please contact your local HR representative if you are unable to find these advertisements."

JOB TITLE	LABORATORY TECHNICIAN – ORGANIC CHEMISTRY
REFERENCE	
DESCRIPTION	Laboratory Services has a current vacancy for a Laboratory Technician in the Organic Chemistry team, based at Airport Oaks, Mangere. The successful applicant will be responsible for producing analytical results to meet the needs of both internal and external customers. The successful candidate will require previous experience in liquid and gas chromatographic techniques (e.g. GC, GCMS, LCMS) and will need to be available to work some weekends.
TERM	Permanent Full-Time
APPLICATION CLOSES	Friday 12 March 2010 at 4pm
CONTACT	<i>Lee Robertson, Recruitment & HR Systems Specialist, lrobertson@water.co.nz</i>

JOB TITLE	ENERGY AND CONTROL SYSTEMS DESIGN PRINCIPAL
REFERENCE	
DESCRIPTION	The Design Principal reports to the Energy & Control Systems Manager and is chiefly responsible for managing the design process for energy and control related project work. The successful candidate will typically have a strong technical design background, with a proven ability to develop and maintain design standards for all areas of energy and control.
TERM	Permanent Full-Time
APPLICATION CLOSES	Friday 12 March 2010 at 4pm
CONTACT	<i>Lee Robertson, Recruitment & HR Systems Specialist, lrobertson@water.co.nz</i>